

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309
Via Livestream**

REGULAR BOARD MEETING MINUTES – August 11, 2020

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer – President Almanda Sturtevant – Vice-President Bruce Brach Mark Emery Richard Gallo Joan Ingersoll Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Meeting was conducted via livestream, held without public attendance due to social distancing requirements.
<u>MEMBERS EXCUSED:</u>	

School Re-Opening Plan: Mr. Niznik gave an overview of the Re-Opening Plan.

- > **Health & Safety** – Handwashing/hand sanitizer will be provided in all classrooms and common areas. Social Distancing, every effort to ensure social distancing in its facilities. Masks, must be worn by students and staff when 6ft cannot be met. Mask breaks will be allowed at lunch and in classrooms where 6 feet can be maintained. There will be training on handwashing, use of face masks, how to clean and sanitize surfaces, identify COVID-19 symptoms. Students and staff will be provided with PPE such as masks.
- > **Screenings** – Daily screenings at home, parents will take child’s temperature, submit screening survey via ParentSquare before child goes to school. Do not send your child if fever greater than 100 degrees, cough, shortness of breath, fatigue, muscle aches, headache, sore throat, loss of taste or smell, nausea, vomiting. All students and visitors will have their temperature checked upon arrival at school. Questions will be asked regarding exposure to COVID-19.
- > **Facility Management** – Cleaning, Air Filtration, Plastic Barriers, Signage, Visitors will be required to answer a questionnaire upon entering the building and have temperature taken .
- > **Transportation** – Temperature checks/health assurances at home. COVID-19 symptoms, Cleaning, Limited Drop-off locations, Masks, Parent Transport, Symptomatic.
- > **Child Nutrition** – Meals will be provided, hybrid learners can choose to take meal home for the next remote learning day, Remote learners can join meal program and pick up meals.
- > **Digital Equity & Access** – Student devices will be offered to use at home. Internet Access/Hotspots for households with unreliable internet or limited data. No internet access, school will provide alternate means to ensure students have necessary instructional materials.
- > **Teaching & Learning** – Schedule, alternating daily schedule to allow for 6ft social distancing. BOCES will attend every day. Students with disabilities, schedule will depend on program and services. Instruction, all students will receive instruction. Fine Arts, social distancing will have to be 12ft for chorus and wind instruments. Physical Education, students will be given opportunity to participate with 12ft distance. Attendance will be taken daily on a daily basis. Grading, district will move to a more traditional model. Remote learning, a remote learning activity will occur every day.
- > **Social & Emotional Support** – Also focus on supporting student and staff mental health. Counseling, can contact your child’s principal or counselor if they are in need of counseling services. Counselors will reach out and visit classrooms throughout the year.
- > **Athletics & Extracurricular Activities** – Additional information will be provided when it becomes available.
- > **Communication** – School Messenger, Parent Square (more information to follow), ACS website, Facebook page, Twitter, email for reopening ACSReopening@adironackcsd.org.
- > **Next Steps** – Parents can expect a letter soon indicating more information about fall schedule and group. Families will formal choice to attend via hybrid , remote or homeschool. Parent Square will be rolled out. Community forums on August 13th at 2 and 6 p.m. and August 18th at 10 a.m. Submit questions to ACSReopening@adironackcsd.org.

At 8:05 Mr. Brach moved and Mrs. Sturtevant seconded, to go into Executive Session to discuss the employment history of particular personnel.

Board members returned from Executive Session at 9:00 p.m. and Mr. Kramer called the regular meeting to order.

PRESIDENT’S MOMENT:

Mr. Kramer congratulated Shane Youngs, our computer specialist, who got married recently. Regarding the reopening plan, Mr. Kramer stated as Board members they understand the decisions parents are making to send or not to send your children back to school. Let’s all stay on a positive note and work together.

PUBLIC FORUM:

To comply with social distancing, this meeting was held without public attendance. It was posted if anyone had comments or concerns they would like considered by the Board, they must be in writing and emailed or mailed to the attention of the District Clerk by 12:00 p.m. on Tuesday, August 11th.

CONSENT AGENDA:

Mr. Brach moved and Mrs. Ingersoll seconded, carried 7-0; the Board approved the following by a consensus motion:

Minutes:

- July 14, 2020 – Public Hearing
- July 14, 2020 - Re-Organizational Meeting
- July 23, 2020 – Special Meeting

Non-Teaching Substitutes:

>> Wendy Keehfus-Jones – Sub-Teacher >> Beth Fox – sub Office Specialist I
 pending background clearance

REGULAR AGENDA:

Mr. Emery moved and Mr. Brach seconded, carried 7-0; the Board of Education accepted:

Resignations:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the following resignations:

- >> Mrs. Deborah Mowers - ELA Teacher - effective July 29, 2020
- >> Ms. Christina Schubert - Science Teacher - effective September 1, 2020

Teacher Retirement:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Mrs. Celeste Swiecki, Spanish Teacher, for the purpose of retirement effective August 12, 2020. The Board waives the requirement for Mrs. Swiecki to provide thirty days’ notice prior to the effective date of resignation. **(32 years with the District)**

Mr. Niznik extended his congratulations to Mrs. Swiecki on her retirement. He has enjoyed working with her through the years. He had her children in school. She will be missed and hopes she enjoys a healthy, happy retirement.

Library Aide Resignation:

Resolved that, upon the recommendation of the Superintendent of schools, the Board of Education accept the resignation, for the purpose of retirement, of Ms. Elaine Mahaffy, Library Aide, effective September 1, 2020. **(27 years in the District)**

Mr. Niznik also congratulated Ms. Mahaffy on her retirement. He had the opportunity to work with her when he was at the high school. Wishes her a healthy, happy retirement.

Professional Staff:

Mr. Muha moved and Mr. Emery seconded, carried 7-0;

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following professional staff :

Name	Tenure Area	Type of Appointment	Certification Status	Effective Date	Rate of Pay
Veronica Vecic	English Language Arts	3-year probationary	Permanent	9/01/2020	D1 Step 6 plus Masters

“This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher or principal (as applicable) receives an ineffective composite or overall rating in the final year of probationary period the teacher or principal (as applicable) shall not be eligible for tenure at that time.”

Support Staff:

Mrs. Sturtevant moved and Mr. Muha seconded, carried 7-0;

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following support staff:

Name	Position	Civil Service Classification	Type/Duration of Appointment	Effective Date	Rate of Pay
Joel Clark	Custodian	Competitive	13-week probationary	8/17/2020	Grade 16, Step 3
David Egnew	Groundworker/ Cleaner – 6 hours	Non-Competitive	26-week probationary	8/17/2020	Grade 12, Step 1
Todd Backer	Groundworker/ Cleaner	Non-Competitive	26-week probationary	8/24/2020	Grade 12, Step 1

Mrs. Sturtevant moved and Mr. Muha seconded, carried 7-0;

District Webmasters:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following to be webmasters for the 2020-2021 school year:

- >> Kelly Hoehn >> Justin Wiedrick

Mr. Brach moved and Mr. Emery seconded, carried 7-0;

Create Building Maintenance Mechanic:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education gave approval to create the Civil Service position of Building Maintenance Mechanic.

Mr. Brach moved and Mrs. Ingersoll seconded, carried 6-1; Mr. Emery stated he voted no due to the impact of COVID-19 on school districts:

Confidential Employee Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following resolution for Confidential/Managerial employees for the 2020-21 school year:

Upon request of the Superintendent and pursuant to his Memorandum to the Board of Education, the Board hereby approves the recommended modifications to the Confidential/Managerial employees of the District as identified in the Memorandum as they relate to salary increases for the 2020-21 school year.

Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-1; Mr. Emery again stated he voted no due to the impact of COVID-19 on school districts:

Adirondack Administrators' Association MOA:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board approved a "rollover" Memorandum of Agreement between the Adirondack Central School District and the Adirondack Administrators' Association for a 1-year successor contract to the 2017-2020 collective bargaining agreement between parties.

Mr. Brach moved and Mr. Muha seconded, carried 7-0;

AIS/PDP & HS/MS Codes of Conduct:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the following:

- >> 2020-2021 AIS and PDP
- >> 2020-2021 High School & Middle School Codes of Conduct (with contact info updated)

2020-2021 Cafeteria Budget:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the 2020-2021 Cafeteria Budget.

Mr. Brach moved and Mr. Emery seconded, carried 7-0;

2020-2021 Tax Warrant:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the 2020-2021 Tax Levy in the amount of \$10,255,016.

Mr. Brach asked if something could be put in the Boonville Herald explaining the cause of the big fluctuation of tax in the different townships.

Mr. Muha moved and Mr. Emery seconded, carried 7-0;

School Patrol Officer Contract:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education entered into agreement with the Oneida County Sheriff's Office to have six (6) part-time School Patrol Officers for Boonville Elementary, West Leyden Elementary and the High School/Middle School campus for the 2020-2021 school year.

Surplus Equipment/Books:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared equipment and/or text books from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Budget Transfers for June 2020:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the budget transfers for June 2020.

INFORMATION & DISCUSSION {Enclosures}:

➤ **Warrants & Receipts:**

- General Fund Receipts # 12
- General Fund Warrant #14
- General Fund Warrant #15
- Lunch Fund Warrant # 12
- Lunch Fund Receipts #12
- Special Aid Warrant # 8
- Special Aid Warrant #10
- Capital Fund Receipts #10
- TA Cash Receipts #12

- Debt Services Receipt #5
- TA Warrant #12
- TE Cash Receipts #12

Mr. Kramer asked if there was any other business to be discussed. Mr. Brach asked Mrs. Cihocki if additional operating expenses due to COVID-19 could be tracked to know impact on the budget. Mrs. Cihocki stated she will do a COVID cost report.

At 9:17 p.m. Mr. Brach moved and Mr. Emery seconded, carried 7-0; to go back into Executive Session to continue discussion of the employment history of particular personnel.

Board members returned from executive session 11:15 p.m. Mr. Muha moved and Mr. Emery seconded; carried 7-0; to go into regular session.

At 11:17 p.m. Mr. Brach moved and Mr. Emery seconded, carried 7-0; to adjourn to the Regular Meeting to be held on Tuesday, September 8, 2020 at 7:00 p.m. in the Boonville Elementary cafeteria.

Michelle Freeman, District Clerk